



South East Coast Ambulance Service NHS
Foundation Trust
Nexus House
Gatwick Road
Crawley
RH10 9BG

Date 7th December 2018

Email:

Email:foi@secamb.nhs.uk

Dear,

I am writing in response to your enquiry under the Freedom of Information Act 2000 (FOIA) reference FOI/18/11/12.

You requested the following information, please also see our response below:

Does your trust have a centralised temporary staff booking team? Yes or No?

No

Does your trust have a centralised temporary staff booking team specifically for Non-Medical Non-Clinical Staffing? Yes or No?

No

If Yes, which categories does it book for?

- **Admin & Clerical**
 - Staff Lead Name & Position
 - Contact telephone DD
 - Contact email
- **Corporate Functions**
 - Staff Lead Name & Position
 - Contact telephone DD
 - Contact email
- **Ancillary Functions**
 - Staff Lead Name & Position
 - Contact telephone DD
 - Contact email
- **IT Professionals**
 - Staff Lead Name & Position
 - Contact telephone DD
 - Contact email
- **Legal Supply**

- Staff Lead Name & Position
 - Contact telephone DD
 - Contact email
- Some (Please specify which)

If No, please provide a list of all departmental heads responsible for booking temporary staff.

Interim Resourcing Advisor – Nayana Nandakumar Renukadevi – 0300 123 0999 – Recruitment@secamb.nhs.uk

Who is your Head of Procurement and who is your Senior Buyer/Category Manager responsible for overseeing HR/Agency procurement in your trust?

Please also provide their contact telephone DD and email addresses.

Head of Procurement – Paul Ranson – 0300 123 0999 – paul.ranson@secamb.nhs.uk

Senior Buyer – John Hughes – 0300 123 0999 – john.hughes@secamb.nhs.uk

Please can you provide your annual agency spend for 2017/18 for Non-Medical Non-Clinical Staffing?:

Please can you provide your annual agency spend for 2017/18 for each of the Non-Medical Non-Clinical staffing categories?:

- Admin & Clerical
- Corporate Functions
- Ancillary Functions
- IT Professionals
- Legal Supply

Please see table below:

Category	Spend to nearest £1,000
Admin & Clerical	£1,156,000
Corporate Functions	£864,000
Ancillary Functions	£0
IT Professionals	£644,000
Legal Supply	£0
Total	£2,664,000

Which procurement frameworks does the trust currently use for Non-Medical Non-Clinical Staffing?

Crown Commercial Services Framework (CCS)

Health Trust Europe Framework (HTE)

Do you use a Master Vendor model for your agency Non-Medical Non-Clinical staffing requirements?

If Yes, can you confirm the following details:

- Name of Master Vendor
- Agency Contact Name
- Agency Contact Email
- Agency Contact Number

We will use a number of the agencies listed on this framework under Framework RM971 and the CCS Digital Suppliers Framework and the HTE Framework as suppliers depending on the type of role being recruited to, and the band level of the role.

We have not provided email addresses for the following agencies, as we only have individual recruitment consultant email addresses and cannot provide these in line with GDPR

These agencies are:

- CCSW MNMC (RM971)
- Hays - Generalist and Finance
- Search – HR & Generalist
- Michael Page – Generalist and Finance
- Reed – HR & Generalist
- Venn Group – IT and B7+
- MLC Partners – B7+
- Goodman Masson - IT and Finance
- Manpower (Tamfin Ltd) – Generalist (Predominantly B4 and below)
- Berry Recruitment Ltd (B4 and below)
- Practicus – B8a and up
- Badenoch & Clark (IT)
- Real Staffing Agency (IT)

CCS Digital Market Place

- Vector Resourcing - IT

I hope you find this information of some assistance.

If for any reason you are dissatisfied with our response, kindly in the first instance contact Caroline Smart, Information Governance Lead via the following email address:

FOI@secamb.nhs.uk

Yours sincerely

Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust